

# Instructions for Completion of Application

## REVIEW THESE INSTRUCTIONS BEFORE COMPLETING THE APPLICATION.

This application is designed as a tab-and-type document, using fields, and can be completed on your computer using Microsoft WORD. If you have a MAC, it will be necessary to convert the document so that it is useful in your software. If you need to convert the document, please refer to your software instructions.

Do not attach documents to the application.

The qualifying ancestor on the first page of the application is a person who, before the year 1662, resided in an area that is located in present-day Connecticut. A list of qualifying settlements is found below.

Provide full names wherever possible. Do not use initials unless necessary. Women should be listed with their maiden names, not their married names. All dates should be given as 04 Oct 1734. If information is unknown or not applicable for a specific blank, leave the blank empty; **do not use designations such as "N/A" or "-0-" or "living."**

Complete the genealogical portion of the application so that it resembles the following paragraph, and please be sure to use proper bibliographic citations when you define your proofs (as shown in the example below).

- 4.** James Falsinghampton  
b. 23 Jan 1641/2 at New Haven, CT  
d. 07 Dec 1728 at Duxbury, MA  
m. 12 Oct 1668 at Boston, MA  
to Mehitable Cromwich  
b. 25 Feb 1643/4 at Fairfield, CT  
d. 02 Nov 1723 at Rehoboth, MA

Proofs: TAG, Vol. 22, pp. 88-96; *Plymouth Colony Death Records to the Year 1850*, E.P. Rice (Swansea: New England Press, 1992), pp. 70-71; *Boston Marriages Before 1900*, L.L. Commoner (Boston: Harvard Publishers, 1922), p. 313.

If you are using a copy of an application for membership to another society (such as Colonial Wars, Colonial Governors, Mayflower Society, Colonial Dames, etc.) as your documentation, **all documentary proofs shown on that society's application must be listed on this application**. It is not necessary, then, to include copies of the actual proofs with this application; however, a record copy of the referenced application, bearing the signature of the approving Registrar, the date of approval, and the applicant's membership number(s), must be supplied. DO NOT merely refer to the other society's application as proof of your lineage, as doing so will cause your application to be rejected by this Order.

If you are proving a connection to an ancestor whom you have not used for membership in another society, you must submit one copy of each piece of documentation for each name, date and place on this application sufficient to prove the blood-line. Acceptable documentation includes: birth, death and marriage certificates or records, federal and state censuses, Social Security death index transcripts, tombstone transcriptions, photographs of tombstones (with the name and location of cemetery stated on reverse of photograph), bible records (must be notarized and must include copyright page), and similar documentation. A copy of the title page from all published sources must be provided. Family histories

that do not cite to original source materials are not acceptable. In addition, GedComs, regardless of their source, are not acceptable.

Number your proofs according to the generation(s) they support, and highlight the pertinent information on each page.

Even if using a record copy of an application to another society to support your lineage, the applicant **MUST** supply documentation supporting the qualifying ancestor's qualifications as a propositus. If this evidence does not accompany the completed application, it will not be approved.

When completed, print the document on plain, white paper, and staple the pages of the application together in the top left-hand corner. Three (3) generations should appear in their entirety on each printed page, and all references to documentation should appear with their respective lineage paragraphs. This may require eliminating blank lines between lineage paragraphs, or, on rare occasions, changing the font from 12 point to 10 point for the references. **Retain the document on your computer until you are notified that your application has been approved.** This is requested so that, if there are program errors, your application can be corrected without retyping.

Upon completion, send this application to the Genealogist General with your proof documentation and check payable to "First Families of Connecticut," in the amount of EITHER \$50 (for application fee and annual dues) OR \$275 (for application fee and life dues). If you wish to submit supplemental applications, please contact the Genealogist General to obtain the appropriate application for that purpose. Supplemental applications are \$30 each.

If you have questions, please contact the Genealogist General, Mrs. George V. (Jeannine) Kallal, by mail at 1296 Casa Solana Drive, Wheaton, IL 60189-8216, by telephone at 630/668-0375, or by e-mail at [jsk1296@aol.com](mailto:jsk1296@aol.com).

The list of Settlements established in present-day Connecticut by 1662 are:

<u>Settlement Name</u>	<u>Date</u>		
		New Haven	1638
		New London	1646
Branford	1639	Norwalk	1649
Derby	1651	Norwich	1659
Fairfield	1639	Saybrook	1635
Farmington	1640	Stamford	1641
Greenwich	1640	Stonington	1649
Guilford	1639	Stratford	1639
Hartford	1635	Wethersfield	1634
Middletown	1651	Windsor	1635
Milford	1639		